



WOODLANDS RING PRIMARY SCHOOL

11 WOODLANDS RING ROAD, SINGAPORE 738240
TEL: 6364 3679 FAX: 6364 3490
Email: wrrps@moe.edu.sg
Website: <http://www.woodlandsringpri.moe.edu.sg/>

Parents' Circular No.: 158/18

7 August 2018

Dear Parent/Guardian,

RE: Primary 1 and 2 Teacher-Pupil-Parent Conferencing (TPPC) Term 3, 2018

- 1 Please be informed that there will be a Teacher-Pupil-Parent Conferencing session on **Wednesday, 29 August 2018**. The session will take place at the pupils' respective form classrooms. The session will be held from **8.00 a.m. to 3.00 p.m.**
- 2 There will be **NO** lessons on that day for these pupils. Instead, Home-Based Learning (HBL) will be conducted. Pupils are expected to access the MC Online Learning Management System (MC Online LMS) to complete the learning tasks assigned to them.
- 3 The objectives of the HBL exercise are as follows:
 - To provide pupils with a different learning experience so as to equip them with the necessary disposition and skills for the changing education/work landscape
 - To simulate school closure during an emergency period and ensure that pupils' learning is not disrupted.
- 4 You will be meeting the Mother Tongue Teachers at our **school hall** on a **first-come-first-served basis**. Please refer to Annex A (Page 4) for the exact time slots to meet them.
- 5 We appreciate your presence in this session as the teachers will be providing you with feedback pertaining to your child/ward's progress in school. This may then help you to guide him/her at home. As the conference centres around the pupil, your child/ward has to be present for this session.
- 6 In our continuous efforts to serve our parents efficiently, we are using an online booking system. As such, please book your preferred slot through the MCOOnline System using your child's/ward's account. This time slot is meant for meeting the **Form Teachers only**. Please refer to Page 3 of this handout for further details on how to book your preferred time slot.
- 7 The **deadline** for the online registration is **Thursday, 23 August 2018**.
- 8 Should you need a **hardcopy of the booking form**, please request one from the form teacher. Please select the appropriate time slot that you would like to meet the form teacher and return it to the form teacher via your child/ward latest by **Thursday, 23 August 2018**.
- 9 We seek your understanding to be punctual for the session and also to keep your discussion to 10 minutes so as not to incur prolonged wait time for the other parents who have booked time slots after you. Should there be a need for further discussion, please do make an appointment to meet the teacher on another day.

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- 10 Please park your vehicle at the nearby multi-storey car park if you are driving.
- 11 We look forward to your presence on **Wednesday, 29 August 2018**.
- 12 Please note that your child's/ward's Form Teacher is _____
and his/her Mother Tongue Teacher is _____.

Thank you very much.

Yours sincerely,

Mrs Selva
Subject Head, English Language

cc: Mr Thomas Boh
Vice-Principal



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Registration via MOnline

1. To get to our MOnline system, please type in this hyperlink: <http://monline.sg>

Login ID: TXXXXXXXXA (Pupil's BC Number)

School: WRPS

Password: wrpsterm3 (default password)

2. Click on School Admin → Parent-Teacher Meeting: View Form
3. Key in your name and contact number
4. Select a preferred time slot
5. Fill in the required information
6. Click on 'Confirm' option

Example:



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Annex A

Mother Tongue Language Teachers' Schedule

Primary 1 Mother Tongue Language Teachers

S/N	Name of MT Teacher	1 st Timeslot	2 nd Timeslot	3 rd Timeslot
1	Mdm Jenny Thong	8 a.m. - 11.30 a.m.	-	-
2	Mdm Anna Chen Cong	8 a.m. - 9 a.m.	11 a.m. - 12 p.m.	1 p.m. - 2.30 p.m.
3	Mr Shan Quan	8 a.m. - 9 a.m.	11 a.m. - 12 p.m.	-
4	Mdm Ren Si Xuan	8 a.m. - 9 a.m.	11 a.m. - 12 p.m.	1 p.m. - 2.30 p.m.
5	Ms Yeow Shiok Li	9 a.m. - 11.30 a.m.	1.30 p.m. - 2.30 p.m.	-
6	Mdm Siti Suraya	9 a.m. - 11.30 a.m.	1.30 p.m. - 2.30 p.m.	-
7	Mdm Nurhani	8 a.m. - 10.30 a.m.	1.30 p.m. - 2.30 p.m.	-
8	Mdm Siti Zaleha	8 a.m. - 9 a.m.	11 a.m. - 12 p.m.	1 p.m. - 2.30 p.m.
9	Mdm Jayshree	8 a.m. - 10.30 a.m.	1.30 p.m. - 2.30 p.m.	-
10	Mdm Gomathi	8 a.m. - 9 a.m.	11 a.m. - 12 p.m.	1 p.m. - 2.30 p.m.

Primary 2 Mother Tongue Language Teachers

S/N	Name of MT Teacher	1 st Timeslot	2 nd Timeslot
1	Mdm Jenny Thong	8 a.m. - 11.30 a.m.	-
2	Miss Hong Guey Lian	8 a.m. - 10.30 a.m.	1.30 p.m. - 2.30 p.m.
3	Miss Chan Pei Kee	8 a.m. - 10.30 a.m.	1.30 p.m. - 2.30 p.m.
4	Mdm Queenie Huang	8 a.m. - 10.30 a.m.	1.30 p.m. - 2.30 p.m.
5	Mdm Liang Gui Ping	8 a.m. - 10.30 a.m.	-
6	Mdm Siti Zaleha	8 a.m. - 9 a.m.	11 a.m. - 12 p.m.
7	Mr Md Asyraf	8 a.m. - 10.30 a.m.	1.30 p.m. - 2.30 p.m.
8	Mdm Bedah	8 a.m. - 11 a.m.	11 a.m. - 12 p.m.
9	Mdm Puspaja	8 a.m. - 10.30 a.m.	-
10	Mdm Jayshree	8 a.m. - 10.30 a.m.	1.30 p.m. - 2.30 p.m.



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Acknowledgement Slip

To: Form Teacher
Woodlands Ring Primary School

Index No:

Name of Pupil : _____

Class : Primary 1/2 _____

I acknowledge receipt of the letter dated **7 August 2018**.

I would like to meet up with the teachers on **Wednesday, 29 August 2018**.

I would like to arrange for another session to meet up with the teachers.

Signature of Parent / Guardian*

Name of Parent / Guardian*

Date: _____

Contact Nos.: _____ (H) _____ (O)

_____ (HP)

Please submit this acknowledgement slip form to the form teacher by 14 August 2018.

*Please delete accordingly.