



WOODLANDS RING PRIMARY SCHOOL

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Parent Circular: 150 / 16

27 Jun 2016

Dear Parents / Guardians of Primary 2 Ixora,

CHANGE OF FORM TEACHER IN P2 IXORA

This is to inform you that Ms Joy Tan Jie Ying will be taking over as the Form Teacher of Primary 2 Ixora from Ms Daphne Lau. Please partner Ms Joy Tan Jie Ying with regards to your children's / ward's progress.

Thank you.

Partner-in-education,

Mrs Caroline Woo
Vice Principal (Academic)

Acknowledgement Slip

To: The Vice Principal
Woodlands Ring Primary School

Name of Pupil: _____
Class: Primary 2 Ixora

I acknowledge receipt of the letter dated 27 Jun 2016 with reference to CHANGE OF FORM TEACHER IN P2 IXORA.

Thank you.

Signature of Parent / Guardian*

Name of Parent / Guardian*

Date: _____

Contact Nos.: _____ (H) _____ (O) _____ (HP)

*Please delete accordingly.