



WOODLANDS RING PRIMARY SCHOOL

11 WOODLANDS RING ROAD, SINGAPORE 738240

TEL: 6364 3679 FAX: 6364 3490

Email: wrps@moe.edu.sg

Website: <http://www.woodlandsringpri.moe.edu.sg/>

Parent Circular No : 03 / 2016

4 January 2016

Dear Parents / Guardians of Primary X. _____,

I am Ms / Mr / Mrs _____, your child's form teacher.

I am happy to be working with your child in 2014. In Woodlands Ring Primary School, we will use the Pupils' Planner as our first means of communication. Pupils will write down any assigned homework or updates in their planners. Checking the planner daily is a good habit for the pupils to ensure that they have completed the tasks assigned. You can also write little notes in the planner to me.

Should you need to contact me, my email address is _____.

Alternatively, you can leave a message with the general office at 6364 3679. I will get back to you once I am available.

The class timetable should be finalised by **Monday, 11 January 2016**. Do ensure your child pack his/ her schoolbag according to the timetable so that your child's bag will not be too heavy.

The following are the teachers who will be teaching your child:

Subject	Teacher	Email address
English		
Mathematics		
Science		
Mother Tongue Languages		
▪ Chinese		
▪ Malay		
▪ Tamil		

For your information, these are the practices that have been set in the classroom.

▪ **Co-curricular Activities (Tuesday / Thursday)**

Parents will be informed of all co-curricular activities in school.

Please ensure that your child does not stay behind in school unnecessarily.



WOODLANDS RING PRIMARY SCHOOL

11 WOODLANDS RING ROAD, SINGAPORE 738240

TEL: 6364 3679 FAX: 6364 3490

Email: wrps@moe.edu.sg

Website: <http://www.woodlandsringpri.moe.edu.sg/>

▪ **Supplementary / Remedial Lessons**

A letter with more information on the supplementary /remedial schedule will be provided at a later date.

I look forward to working closely with you in ensuring that your child is happy and learning at Woodlands Ring Primary School.

Partner-in-Education,

XXXXX

Form Teacher, Primary XX / XXXXX



INTEGRITY ■ CARE ■ RESPECT ■ RESPONSIBILITY ■ RESILIENCE





WOODLANDS RING PRIMARY SCHOOL

11 WOODLANDS RING ROAD, SINGAPORE 738240

TEL: 6364 3679 FAX: 6364 3490

Email: wmps@moe.edu.sg

Website: <http://www.woodlandsringpri.moe.edu.sg/>

Acknowledgement Slip

Index No:

To: Form Teacher
Woodlands Ring Primary School

Name of Pupil : _____

Class : Primary X / _____

I acknowledge receipt of Parent Circular 01/2016 dated **4 January 2016**.

Signature of Parent / Guardian*

Name of Parent / Guardian*

Date: _____ 2016

Contact Nos.: _____ (H) _____ (O) _____ (HP)

*Please delete accordingly.

✂

Acknowledgement Slip

Index No:

Name of Pupil : _____

Class : Primary X / _____

I acknowledge receipt of Parent Circular 01/2016 dated **4 January 2016**.

Signature of Parent / Guardian*

Name of Parent / Guardian*

Date: _____ 2016

Contact Nos.: _____ (H) _____ (O) _____ (HP)

*Please delete accordingly.



INTEGRITY ■ CARE ■ RESPECT ■ RESPONSIBILITY ■ RESILIENCE

