



# WOODLANDS RING PRIMARY SCHOOL

11 WOODLANDS RING ROAD, SINGAPORE 738240

TEL: 6364 3679 FAX: 6364 3490

Email: [wrps@moe.edu.sg](mailto:wrps@moe.edu.sg)

Website: <http://www.woodlandsringpri.moe.edu.sg/>

Parent Circular No: 42/ 2016

28 January 2016

Dear Parents / Guardians,

## Launch of a new communication app: Snaapp

**Snaapp** is a 3G / 4G / Wifi enabled smartphone communication app that helps to enhance our communication with parents. The **snaapp** app will not only disseminate class or school-based information to parents, it will also notify parents if their child is absent from school. However, we will only activate the absenteeism notification from **1 March 2016** onwards.

We strongly encourage all parents to download the **snaapp** app so as to enjoy the ease of receiving timely and 24-hour electronic access to important information pertaining to their child and the school. For standard administrative and assessment matters, the school will still continue to send out hard copy circulars.

### 1. Userid and Password

Parents / Guardians can download the free **snaapp** app from the Google Play Store or Apple Appstore. To date, this app is only available on Google and Apple platforms. To activate this app, please key in your child's NRIC / FIN number in the following format.

Userid: TXXXXXXXX\_p1 or TXXXXXXXX\_p2

(parent 1 or parent 2)

Default password: "snaapp"+last 4 digits of child's NRIC / FIN

### 2. Helpline

For a step-by-step guide on setting up your account and for technical enquiries, you may access the following helplines.

- A **hard copy instructional manual** is attached.
- An **online instructional manual** can be found on our school website.



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- You can also access the manual by scanning this code
- Should you have technical enquiries on snaapp and setting up of your accounts, e-mail [snaapp@mqqsoftware.com](mailto:snaapp@mqqsoftware.com) or call 6815 1210. Kindly leave your name and contact details and the personnel will get back to you as soon as possible.
- For school-based enquires, kindly contact **Ms Yasmin** at ([yasmin\\_yusof@moe.edu.sg](mailto:yasmin_yusof@moe.edu.sg)).

We look forward to your support in implementing this new technology that will allow us to foster closer communications with you.

Partner-in-Education,

Mr Viknesh

HOD ICT & Data Management



## Acknowledgement Slip

Index No:

To: Form Teacher  
Woodlands Ring Primary School

### Launch of a new communication app: Snaapp

Name of Pupil : \_\_\_\_\_

Class: Primary \_\_\_\_\_

I acknowledge receipt of Parent Circular 42/ 2016 dated **28 January 2016**.

\_\_\_\_\_  
Signature of Parent / Guardian\*

\_\_\_\_\_  
Name of Parent / Guardian\*

Date: \_\_\_\_\_ 2016

Contact Nos.: \_\_\_\_\_ (H) \_\_\_\_\_ (O) \_\_\_\_\_ (HP)

\*Please delete accordingly.



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